

Retention and Classification Report

Agency: Hyde Park Cemetery Maintenance District (Utah) (2072)

65 South 100 East
Hyde Park, UT 84318

Records Officer

28108 Burial plot records

AGENCY: Hyde Park Cemetery Maintenance District (Utah)

SERIES: 28108 3

TITLE: Burial plot records

DATES: ca. 1858-

ARRANGEMENT: Generally reverse order by plot, block, and lot numbers along with some unordered records.

DESCRIPTION:

These books or files contain the exact location of all persons buried in the cemetery. They include plot, lot, grave location, and lot ownership record.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 14, Item 43.

AUTHORIZED: 09/11/2015

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Administrative Historical Legal

This series has permanent value as documentation of property ownership and burials in the cemetery.

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(continued)

PRIMARY CLASSIFICATION:

Public